Yusuf F. Haqq

SENIOR TAX ACCOUNTANT | NONPROFIT LEADERSHIP | BUDGET ANALYSIS

Atlanta Metropolitan Area | (404) 661-5566 | Yusuf@taxshepherds.com | www.taxshepherds.com

PROFESSIONAL SUMMARY

Tax accounting, budgeting, and small-business financial professional with experience in nonprofit executive leadership and affordable housing development. Founder and former Executive Director of Development Corporation of North County, overseeing housing projects, organizational finances, fundraising, compliance, and community partnerships. Former governor-appointed Senior Budget Analyst experienced in negotiating agency budgets with state-agency CFOs. Business owner with hands-on expertise in bookkeeping, payroll, tax compliance, financial reconstruction, and consulting.

CORE COMPETENCIES

• Full-Cycle Bookkeeping • Bank & Credit Card Reconciliation • General Ledger Management

• A/P & A/R Support • Payroll Processing • Payroll Tax Compliance

• Forms 941 & 940 • W-2 / W-3 Processing • 1099 Reporting

• QuickBooks Online • P&L Preparation • Financial Reconstruction

• Budget Analysis & Negotiation • 1040 / 1120 / 1120-S • Schedule C & Schedule E

• Multi-State Tax Compliance • Back-Tax Compliance • S-Corporation Accounting

• Depreciation / Fixed Assets • Inventory & COGS • Executive Stakeholder Management

Nonprofit Executive Leadership | Affordable Housing Development | Fundraising & Community Partnerships

PROFESSIONAL EXPERIENCE

TAX SHEPHERDS PLUS, LLC | 2009-Present

Founder & Senior Tax Accountant | Accounting, Bookkeeping & Payroll Consultant

- Provide accounting, bookkeeping, payroll, tax preparation, and financial consulting services to small businesses, entrepreneurs, independent contractors, and individual taxpayers.
- Manage bookkeeping cleanup, bank and credit-card reconciliations, transaction categorization, general ledger review, and financial record reconstruction.
- Prepare and review profit-and-loss statements and organize financial records for management and tax reporting.
- Support payroll administration, Forms 941 and 940, W-2/W-3 reporting, payroll reconciliations, and prior-period payroll compliance.
- Prepare federal and state individual and business returns, including Forms 1040, 1120, 1120-S, Schedule C, and Schedule E.
- Prepare 1099 reporting and advise on estimated taxes, depreciation, inventory, cost of goods sold, deductible expenses, and S-corporation compensation.
- Support delinquent filings, back-tax matters, IRS correspondence, and year-round tax planning.

INTUIT | 2022-2026

Tax Professional

- Assisted taxpayers with federal and state individual income-tax matters in a client-facing environment.
- Reviewed income, deductions, credits, and supporting documentation while applying tax rules to individual filing situations.
- Researched tax questions, identified filing issues, and explained tax concepts and next steps in clear, practical language.

PROFESSIONAL EXPERIENCE - CONTINUED

DEVELOPMENT CORPORATION OF NORTH COUNTY | 2013-2021

Founder & Executive Director | St. Louis, Missouri

- Founded and led a nonprofit focused on affordable housing and community development, directing organizational strategy, daily operations, and staff leadership.
- Oversaw housing acquisition, rehabilitation, and development activities, including project feasibility, financing coordination, contractor oversight, budgets, and completion.
- Directed organizational and project budgets, cash-flow management, financial reporting, and audit preparation.
- Led fundraising and pursued grants, government contracts, and financing relationships to support housing initiatives and organizational operations.
- Oversaw housing-program compliance, funding requirements, affordability obligations, and reporting.
- Worked with the board of directors on strategy and organizational oversight; built partnerships with residents, government officials, lenders, and community organizations.

JACOBS CIVIL ENGINEERING | 2004-2007

National Diversity Manager

- Managed national diversity initiatives and supported corporate programs across a large civil-engineering environment.
- Coordinated with executives, internal stakeholders, contractors, vendors, and business partners to advance organizational objectives.
- Supported compliance, program administration, vendor and contractor relationships, and cross-functional corporate initiatives.
- Communicated program goals, requirements, and performance considerations to internal and external stakeholders.

GOVERNOR'S OFFICE - BUREAU OF THE BUDGET | 2000-2004

Senior Budget Analyst | Governor-Appointed Position

- Accepted a gubernatorial appointment to serve as a Senior Budget Analyst in the Bureau of the Budget.
- Analyzed state-agency budget requests, financial data, spending priorities, and funding requirements on behalf of the Governor's Office.
- Negotiated agency budget matters with state-agency CFOs and other senior financial leadership.
- Supported executive budget development by evaluating financial proposals and communicating budget recommendations.

REAL ESTATE INVESTOR / ENTREPRENEUR | 2004-Present

- Evaluate residential investment opportunities and house-flipping economics, including acquisition, renovation, financing, and resale considerations.
- Apply business, accounting, and tax knowledge to real-estate investment decisions and project financial management.

EDUCATION

Bachelor's Degree - Political Science

ACCOUNTING & TAX TECHNOLOGY

QuickBooks Online | ADP | CrossLink Online | TurboTax | Zenwork Tax1099 | Electronic Filing Systems | Microsoft Excel | Microsoft Office

PROFESSIONAL QUALIFICATIONS

IRS Electronic Filing / ERO Experience | EFIN Tax Practice Experience | Certified Life Coach