KATIE SIMPSON

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PROFESSIONAL SUMMARY

Accounting professional with years of experience in general accounting, financial reporting, reconciliations, AP/AR, payroll administration, and audit support across multi-entity operations. Brings SAP, Sage 300 ERP, QuickBooks, Power BI, and advanced Excel experience plus measurable process improvement results.

EDUCATION

Associate of Arts in Accounting — University of Phoenix | May 2011

CORE COMPETENCIES & TECHNICAL SKILLS

Financial Oversight:	GAAP Compliance, General Ledger, Month-End/Year-End Close, Financial Statements, Statutory Audit Support
Operations & Treasury:	Cash Flow Management, Bank & Intercompany Reconciliations, Accounts Payable/ Receivable, Payroll Administration
Logistics & Costing:	Import Accounting, Landed Cost Calculations, Freight Invoice Auditing, Sales & Use Tax Reporting
Systems & Software:	SAP, Sage 300 ERP, iSeries (AS400), QuickBooks, Power BI, Stripe, Advanced Excel

PROFESSIONAL EXPERIENCE

CORKYS FOOTWEAR — Controller — Mar 2026 – Jul 2026 | North Little Rock, AR

- Directed month-end close, general ledger analyses, balance sheet reconciliations, and financial statement preparation under GAAP compliance.
- Administered cash flow activities, managing daily bank and credit card reconciliations, wire transfers, and payroll integration.
- Supported import logistics accounting, overseeing landed cost calculations, freight movement, and sales/use tax filings.

CORKYS FOOTWEAR — Staff Accountant — Dec 2025 – Mar 2026 | North Little Rock, AR

- Executed full-cycle AP processing, vendor payments, and daily/monthly account reconciliations in accordance with GAAP.
- Prepared journal entries, variance analyses, intercompany reconciliations, freight invoice audits, and landed cost documentation.
- Engineered custom Excel reconciliation tools for internal operations, optimizing workflow efficiency while protecting sensitive financial data.

ABC FITNESS — Accounting Supervisor — Feb 2023 – Dec 2025 | Sherwood, AR

- Automated complex royalty and rebate calculations leveraging Power BI, Excel, and Stripe, achieving 100% client contract compliance.
- Established audit-ready documentation standards and optimized throughput, cutting manual processing hours by 25%.
- Prepared key schedules and reconciliations for statutory and GAAP audits, supporting zero-exception audit completions.

ABC FITNESS — Accounting Specialist — Jul 2020 – Feb 2023 | Sherwood, AR

- Streamlined client billing communications and invoice transparency, increasing on-time payments by 20%.
- Partnered with Customer Success and Sales to resolve billing disputes and refunds, reducing churn-related disputes by 15%.
- Supported external audit requests with detailed documentation to ensure total GAAP compliance.

BRUCE OAKLEY, INC. — Accounting Manager — Jan 2016 – Dec 2019 | North Little Rock, AR

- Managed full-cycle AR, AP, bank reconciliations, cash deposits, and general ledger operations for high-volume accounts.
- Produced monthly and annual financial statements, aligning reporting with company policies and GAAP standards.
- Streamlined reconciliation workflows by 30% and mentored junior accounting staff to elevate departmental accuracy and output.

BRUCE OAKLEY, INC. — Accounting Clerk Jan 2013 – Jan 2016 | North Little Rock, AR

- Processed and reconciled 200+ vendor and freight invoices monthly, attaining a 98% on-time payment rate.
- Audited maritime shipping and freight billing standards to minimize revenue leakage.
- Maintained fleet expense records for budget forecasting and supported month-end close via journal entries and balance sheet reconciliations.