

Telford, PA  
(215)-378-3598

# **Carol A Brumbaugh**

wildman350smom@gmail.com

Objective

*To be able to use my talents and my knowledge...*

Summary of qualifications

## **SKILLS**

- Senior level accountant
- Microsoft products- Word, Excel
- Experienced Multi-Tasker
- Quick Books Enterprise and Quickbooks Online
- Preferred tax program UltraTax (15 years to current)
- Tax Dome, Monday.com
- Also used CCH Prosystem FX (8 years)
- **I've prepared a minimum of 100 tax returns per year for the last 30 years in addition to the jobs held below**

Professional experience

**2025 - 2026                      TNKM, LLC                      CLINTON, MO**

### **TAX PREPARER – FULL TIME**

CPA firm – 1120's, 1065's, 1040's, QBE, QBO, Tax Dome, client facing public accounting work. This position ends April 15th

**2023 –2024                      MBI Tree Service                      WAYNESVILLE, OH**

### **CONTROLLER/CFO**

Took multi state tree service to the next level. Built Website, ISNET certified, Avetta Certified, got them WBE, MBE, EDGE Certification, Financial Statements, Business Funding. Utility Line Clearance, Storm Services, Vegetation Management. Cost Reporting, Profit and Loss, Balance Sheet, Paychex

**2022 - 2023                      Baldwin Accounting CPA                      Orlando, FL**

### **TAX PREPARER – FULL TIME**

Ultratax Tax prep 1040, 1120, 1065, 5471, Multi-state. Virtual Controllership, Tax Planning, Foreign Tax, Quickbooks cleanup

**2012 - 2022                      ARSCORP                      St Augustine, FL**

### **CONTROLLER -**

All Railroad Services, All Reliable Services. Vegetation management and Utility Line Clearance Cost Accounting. Cost reports. 1099's, Account Analysis, Bank Recs, Financial statements, websites, marketing, Profit and Lost by Job, Weekly Cost Report, Weekly Sales Report, WIP report, WIP aging Report, Oversaw Accounts Receivable, Oversaw Accounts Payable, Journal Entries, Weekly, Monthly,

Quarterly Close. Work with auditors on a yearly basis to get audited financials, Fixed Assets, Depreciation, Prepaid Expenses, Accrued Expenses, Balance Sheet Reconciliations, Certified payroll, Prevailing Wage, Sales and Use Tax. Maintain insurances for the company. Set up an online safety program testing system. ADP, Paychex. Managed a staff of 7.

**2009-2012                      Soliday CPA                      Sellersville, PA**  
**TAX PREPARER/STAFF ACCOUNTANT**

1040's, 1120's, 1065's, 941, 940, 945, SUI, State tax returns. Multi state tax returns, personal and business. QuickBooks support, business consulting.

**1999-2009                      Harleysville Natl Bank                      Harleysville, PA**  
**TAX PREPARER for Trust Department**

1040's and tax planning for the trust customers. Worked with the trust officers to maximize tax savings

Education

**Moravian College                      Bethlehem, PA**  
**BACHELORS – B.S.**

- Major - Accounting
- Minor - Mathematics/Music