Ariel O'Heeron

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**Summary**

My intention is to continue to use the accounting skills I have attained and then build on them while benefiting a future employer's finance department with accuracy, attention to detail, and consistency in all aspects of accounting.

**Experience**

**Accounting Specialist III**

Bank of America

Aug 2021 - Present (1 year 3 months +)

* Hired full time to continue reconciling ATM Deposit out of balances.
* Required deep analysis of customer accounts.
* Maintained +95% accuracy score in detailed quality assessments.
* #6 on best team (out of five teams consisting of 22+teammates each).

**Accounting II - Contractor**

Collabera

Apr 2021 - Aug 2021 (5 months)

* Worked with client Bank of America in the ATM Deposit Department reconciling out-of-balance issues.

**Senior Accountant**

Nielson Financial Services

Aug 2009 - Jan 2021 (11 years 6 months)

* Successfully applied for five PPP Loans for nursing homes - over $2.5M funds received.
* Completed five PPP Loan Forgiveness applications - 100% of above loans forgiven.
* Modified Accounts Payable procedures to be available to remote users.
* Responsible for full-cycle accounting for five nursing homes.

**Accountant**

Sterling Healthcare

Mar 2006 - Sep 2011 (5 years 7 months)

**Administrative Assistant**

The Trillium Group

Dec 2000 - Mar 2006 (5 years 4 months)

**Education**

**Western Governors University**

Bachelor of Science - BS, Accounting and Business Management 2021 - 2023

**Southeastern Louisiana University**

Music

**University of Phoenix**

Accounting and Finance

**Skills**

QuickBooks • General Ledger • Analysis • Account Reconciliation • Financial Statements • Bank Reconciliation • Accounts Payable • Accounts Receivable • Balance • Financial Reporting • Excel • PointClickCare • NextGen • Microsoft Office • Journal Entries