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Summary

My intention is to continue to use the accounting skills I have attained and then build on them while benefiting a future employer's finance department with accuracy, attention to detail, and consistency in all aspects of accounting.

Experience



Senior Accountant

Nielson Financial Services

Aug 2009 - Jan 2021 (11 years 6 months)

- Successfully applied for PPP Loans for five nursing homes resulting in over \$2.5M funds received.
- Completed five PPP Loan Forgiveness applications which will result in 100% of above loans to be forgiven.
- Modified Accounts Payable procedures to be available to remote users.
- Responsible for all financial reporting for these five nursing homes.



Accountant

Sterling Healthcare

Mar 2006 - Sep 2011 (5 years 7 months)



Administrative Assistant

The Trillium Group

Dec 2000 - Mar 2006 (5 years 4 months)

Education



Southeastern Louisiana University

Music



University of Phoenix

Accounting and Finance

Skills

Journal Entries • General Ledger • QuickBooks • Account Reconciliation • Financial Statements • Bank Reconciliation • Accounts Payable • Accounts Receivable • Balance • Financial Reporting