**AARON J. MORIN, SR.**

**Bookkeeper**

management@datadaybookkeeping.com

540-420-7844

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| **Objective**  Flexible, highly-educated, and motivated worker excited to support the company's furtherance, growth, and integrity by leveraging my bookkeeping and financial skills. My high-quality bookkeeping practices make me committed, dependable, and precise while maintaining an attitude of wanting to learn and grow in my abilities.  **Skills**   * Bookkeeping * Payroll Accounting * QuickBooks Online * Accounts Receivable/Payable * Financial Reporting * Inventory * Depreciation * Microsoft Excel/Spreadsheets   **Experience**  2022 - Bookkeeping Internship with Accounting Analytics – Remote (QuickBooks Online)   * Categorized historical transactions by analyzing bank feed information. * Performed bank reconciliations for various accounts. * Provided relevant and timely financial reports by customizing and sending management reports.   2012-2020 – Teen Challenge   * Developed effective teaching curriculum by introducing Power Point presentations which improved the learning structure of the program. * Tracked and managed large caseloads as an assistant counselor and recovery coach while abiding by state and program regulations.   2008-2010 – Army Ranger and 82nd Airborne Division   * Excelled to the ranks of Special Forces by being motivated and determined to achieve my goals. | **Education**  2022 – Master's Degree in Accounting (MSA) at Liberty University – Lynchburg, VA – 3.8 GPA  2021 – Accounting Certificate at Liberty University – Lynchburg, VA  **Certifications**  2022 - QuickBooks Online Certified Payroll Specialist  2022 - QuickBooks Online Advanced Certified ProAdvisor  2022 - Nonprofit and Government Accounting Fundamentals Certificate [National Association of Certified Public Bookkeepers (NACPB)]  2021 - Bookkeeping Certification (NACPB)  2021 - QuickBooks Online Certification (NACPB)  2021 - Accounting Certification (NACPB)  2021 - Payroll Certification (NACPB) |

Hurt, VA